



Post Title: Youth Worker
Hours: TBC
Responsible to: Centre Manager
Reporting to: Youth Leader

JOB DESCRIPTION

Purpose of Job:

- The post holder will work as a member of staff for Percy Community Centre and act as Youth Worker for services in line with expected standards, policies and procedures

Summary of Duties:

- To work with young people to actively encourage their personal and social development. This will be achieved through face to face work with young people, individually or in groups
- To ensure that all relevant policies and procedures are adhered to and that all co-workers are appraised of them. Liaise with the Centre Manager on any issues of health and safety or misconduct and ensure that immediate action is taken if there is a child protection issue liaising with the designated CPO
- To contribute to the planning and preparation of activities
- To supervise and contribute to the overall organisation of the 'Youth Space' to give an uncluttered appearance whilst maximising the 'welcome factor'
- To ensure that young people have adequate refreshments/water available at all times

- To assist with clearing up 15 minutes before the end of each session (if appropriate), encouraging the young people to help
- To ensure effective and accessible communication with staff, users, the general public and others as appropriate
- To undertake any other duties commensurate with the post